

**TO: All Incoming LSUHSC House Officers**

**CC: Program Directors/Program Coordinators**

**From: Charles Hilton, MD**  
Associate Dean for Academic Affairs

**RE: Drug testing for incoming house officers 2009-2010**

In Order for incoming house officers to begin training and be paid through the payroll system, they must undergo pre-employment drug testing on or after March 25<sup>th</sup>, 2009. Testing after May 15<sup>th</sup>, 2009 could result in an administrative delay in processing your payroll documents and delay the start of your residency/fellowship training.

\*Instructions regarding the drug testing procedures will follow your initial communication with your department coordinator.

***All incoming House Officers must contact their program coordinator, \_\_\_\_\_  
at \_\_\_\_\_(phone) to schedule the drug test.***